



Dear General Contractor:

Thank you very much for your interest in applying to become an approved General Contractor for the Bergen County **Home Improvement Program (HIP)**.

In order to be considered, you are required to please submit:

- A completed and signed Application (see next link)
- A copy of proof of Property Damage, Liability, Vehicle, and Workers Compensation Insurance
- A copy of proof of New Jersey State Contractor Registration
- A copy of proof of New Jersey Lead Renovator Certifications (Owners and Employees)

The Application and related documents also requested may be submitted via email, postage mail, or hand delivery and are best received as soon as possible. Email submissions should be sent to **GetHIPWork@co.bergen.nj.us** and postage mail or hand-delivery of applications should be directed to:

- **Bergen County Home Improvement Program (HIP)**
Division of Community Development
One Bergen County Plaza, 4th Floor
Hackensack, New Jersey 07601

Once applications are received and during the course of subsequent review, you may be called to visit with us for an interview.

Should you have any questions about the Application or HIP in general, please feel free to contact us at **(201) 336-7224** or **GetHIPWork@co.bergen.nj.us**

Our appreciation again for your interest. We hope there will be an opportunity to work with you in the near future.

Sincerely,

Joe Fernandez
HIP Cost Estimator, Project Manager

John Fusco
HIP Cost Estimator, Project Manager